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27 June 1968

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Weekly Report of the Office of Training

1. Brookings Conferences

Judging from favorable feedback from guests, the 14 June Brookings Conference at Headquarters came off smoothly. Mr. Simons of Brookings offered comment that the Executive Director's briefing, without the notes and charts used in the past, was very effective. The advance distribution of reading materials to participants stimulated numerous questions. Preparations for the 28 June Brookings visit are complete.

2. Notes on Program Assisted Instruction

a. A new PAI exercise on Operational Terminology was recently introduced into the Administrative Procedures Course (for junior clerical personnel) with good results. Time to complete the exercise ranged from 50 minutes to 1 1/2 hours. Students used a glossary of operational terminology as an aid in selecting correct answers.

b. The Defense Intelligence School has requested 50 copies of the programmed text in map reading. Use of this text by the DIS is part of our continuing validation of the PAI material.

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3. Employee Resigns after Extensive Language Training

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revised in June 1967, only employees taking full-time academic training of three months or more, or those sponsored for other non-Government training programs costing \$1,000 or more, are required to pledge themselves to continued service with the Agency for a stipulated period or be prepared to repay the Agency for the cost of the training in event of resignation.

4. Proposed Expansion of Computer Services In-House Training

Director of Computer Services hopes, as a result of the BALPA exercise, to add some six people to his staff to expand his in-house training program and to manage the two ADP courses previously conducted by OTR. There is ample precedent for some specialized training to be performed by components who have the technical expertise, and we see no reason to oppose this. In any event, we have been assured that OCS will coordinate all aspects of the program with OTR whenever planning proceeds beyond the preliminary stages.

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5. New Agent Operations Seminar Proposed

Operations School has completed a draft schedule for a three-day seminar, "Principles of Human Behavior as Applied to the Assessment, Motivation, Recruitment, Manipulation, and Exploitation of Agents." Contact with C5 officers reveals there is strong interest in this type of training. It also appears that bureaucratic rivalries and parochial perspectives among diverse Agency elements interested in this topic are such that OTR is perhaps the only logical catalyst and sponsor.

6. SB Division Study Used in Current Operations Course

Draft copies of a new SB Division study, "Soviet Intelligence Operations Against Americans and U.S. Installations Abroad," have been sent to [REDACTED] for use in the current Operations Course. The printed version will not be completed until about August.

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25X1A9a b. [REDACTED] assumed duties as [REDACTED] on 17 June. 25X1A6a

25X1A9a His new deputy, [REDACTED], arrived 19 June. The former Acting COB,

25X1A9a [REDACTED], will remain for another two or three weeks.

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sessions of three hours each at the request of the Chief, Operations Training, Phase II.

8. Registrations for Next NIS Laging

So far only two of the eight Agency slots have been filled for the next National Interdepartmental Seminar beginning 8 July. The DDP/TRO is looking hard for more candidates. The paucity of nominees is a rather strange turn of events when compared to over-quota enrollments in the past several classes.

9. Non-Agency Briefings

During this reporting period, the following non-Agency briefings were given:

At a Washington, D.C. safehouse, the Deputy Chief of the Directorate

25X1X7 [REDACTED] on the function of intelligence in National Security.

At the Headquarters Auditorium, 40 students and three faculty members constituting the Washington Seminar of Syracuse University's Maxwell School on the function of CIA in the Intelligence Community; OTR participation was requested by the DCI.

At AID facilities in Washington, D.C., 20 students in the AID Orientation course on the missions and functions of the Agency.

In the FE Conference Room, [REDACTED], Director of the 25X1C8c

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[REDACTED] on the functions of U.S. intelligence.

At the Defense Intelligence School, 89 members of Defense Symposium on "Communist Movement Today" and "Developing Nations."

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At the [REDACTED] students on "Targets of Insurgency."

for John Richardson
Director of Training

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